

IAKM Application Checklist

To apply to the IAKM Master of Science degree, you will need to submit:

_____ **University application – online or print**

Applying online (<http://www.admissions.kent.edu/apply/>) is easier, faster and more convenient. If you do not apply online, you need to submit the print application form and a check for thirty dollars (\$30.)

_____ **Two official transcripts from each college/university – except Kent State Univ.**

You must send a transcript if you earned eight (8) hours or more at that university. Official transcripts are not issued to the student but sent directly to Kent State University at the student's request. Have all transcripts sent to: Graduate Program Services / Division of Research and Graduate Studies / Kent State University / P.O. Box 5190 / Kent, OH 44242-0001.

_____ **Official GRE/TOEFL scores – if required**

Applicants with appropriate professional experience are not required to take the GRE. If you have any questions about how to prepare for the GRE, how to submit official GRE scores, or how to use your professional experience to exempt from the GRE, please contact Janna Korzenko, 330-672-5841.

_____ **Three letters of reference** (available at: <http://iakm.kent.edu/apply.html>)
Must be mailed to the address below. There are no electronic submission options.

_____ **Graduate Appointment Applications – if desired**
(available at: <http://iakm.kent.edu/apply.html>)

_____ **Computer literacy checklist** (available at: <http://iakm.kent.edu/apply.html>)

_____ **Statement of Purpose** (available at: <http://iakm.kent.edu/apply.html>)

_____ **Resume/Curriculum Vita**

All materials are submitted to the address below or may be submitted electronically (except for letters of recommendation) to **gradapps@kent.edu**.

**Graduate Program Services
Division of Research and Graduate Studies
Kent State University
P.O. Box 5190
Kent, OH 44242-0001**

Information Architecture and Knowledge
Management
314 Library
P.O. Box 5190
Kent, OH 44242-0001
p: 330-672-5840
f: 330-672-2118
<http://iakm.kent.edu>

